

Board of Fire Commissioners  
Regular Monthly Meeting  
September 23, 2013  
7:00 p.m.  
Newtown Hook and Ladder

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Commissioners Present: Cragin, Descheneaux, Goosman, Jossick, Manna, and Nezvesky  
Marshal's present: Halstead, Frampton, and Ober  
Absent: Burton and Clark

Manna called the meeting to order at 7:00 p.m.

Chairman's Comments: none

Minutes:

Approval of Minutes:

MOTION: Goosman moved that the minutes of 8/26/13 be approved as corrected.

Correction: Include the \$2700 for Sandy Hook Training in the motion for a new total amount of \$3,437.00.

Seconded: Jossick

Motion passed unanimously

Correspondence from the Board:

Date:	From/To	Subject
None		

Correspondence to the Board:

Date:	From/To	Subject
9/13	BOFC	Contact information on John Basso.

Public Participation: None

Marshal's report for the month of September

There were 91 calls, 323 incidents, and 382 hours. \$60 in fees collected.

- 151 South Main Street – tanks removed
- Working with ISO Outreach Program
- Complaints received at 39 and 45 Swamp Road
- Community Preparedness Presentation
- 13 Chestnut Knoll – assisted homeowner with propane tank removal.
- Disaster Drill Workshop
- Fire Drill Children's Adventure Center – Frampton
- State paying for Tanker Shuttle Class
- Suppression and Dry Hydrants need painting. Looking for volunteers to assist doing the painting in the spring.
- 5 year plan – Radio towers on Dinglebrook and 34 are needed and should be considered in the five year plan - approximately \$500K for both towers. This should be split between departments that will benefit from using the towers. This item should be brought to the attention of the Budget Committee.
- Discussed buying pagers – Unication seems to work. Departments are done trying them out.

Annual Report - Halstead read Annual Report which will be submitted to the Town Clerk under separate cover.

Rec'd. for Record 9.27.2013  
Town Clerk of Newtown 10:55am  
Debbie Aurelia Halstead

- Ciaccia asked of the status of buying all trucks at the same spec, including the color red. Manna stated that the color and standardization of trucks will be discussed again at a future meeting.
- Descheneaux asked that "Standards" be written to be used as guidelines towards implementing standardizations as they arise. This can be discussed at a future monthly meeting.

Truck Committee:

- #551 had a vacuum leak – it has been fixed, but needs more repair.
- #331 generator is not working – will be sent out for repair on 9/24/13. This is a large ticket item.
- No news on Command truck for Dodgingtown.

Budget Report – no report from Burton

- Manna asked that all p.o.'s be received before repairs or anything gets purchased.
- Cragin wanted to acknowledge the amount of work that Manna and Burton did for the transfers and re-appropriations of funds that took place. This work will benefit all town fire departments. \$100K in total.

Policies and Procedures - no report

Hydrants – no report

NUSAR:

- Their fundraiser is currently taking place.
- McCarthy asked to be notified of any hydrant issues so they can be repaired before winter.

Purchasing Report – no report

Old Business:

- Budget Re-appropriation: The Legislative Council re-appropriated \$100K amongst the five fire departments. If there are any changes to the use of the funds as previously discussed, please seek approval from the Board prior to using funds.

CIP – any requests should be brought to the Budget Committee before the next meeting.

Pension (Incentive Savings Plan): Cragin did not hear back from Carole Ross, the town HR Administrator, since their last discussion on August 28<sup>th</sup>.

As three weeks had passed, Cragin contacted Ross as a follow up. Besides their discussion on August 28<sup>th</sup>, Ross also sent an email to VFIS the same day with questions and a meeting dated requested by Cragin.

Ross informed Cragin that she did not receive a response from her email, and that Ross did not follow up with VFIS. Ross informed Cragin that she was not going to be proactive with this issue at this time. The understanding is that Ross will contact Cragin in the future on this subject.

The cost of the Newtown Fire Department (Ambulance) is absorbed 100% by the BOFC. There will be no changes in the upcoming budget year.

No action at this time.

Nominations:

MOTION: Goosman moved to nominate Kevin Cragin for another term as Civilian Commissioner (10/13 to 10/16).

Seconded: Jossick

Motion Passed

Yeas: Descheneaux, Jossick, Manna, and Nezvesky

Abstention: Cragin and Goosman

MOTION: Goosman moved to nominate Rob Manna for another term as Chairman (10/13 to 10/14).

Seconded: Jossick

Motion passed unanimously

MOTION: Cragin moved to nominate Lisa Goosman for another term as Vice - Chairman (10/13 to 10/14).

Seconded: Jossick

Motion passed unanimously

No further nominations received as of this evening. Therefore, nominations will remain open for a month. Contact Manna for additional nominations.

Training Requests: Hawleyville training request tabled until next month as it was not received before the meeting.

There being no further business, the meeting adjourned at 7:25 p.m.

Respectfully submitted,



Terry Hennessey  
Secretary